

**MINUTES OF PARENT TEACHER ASSOCIATION GENERAL BODY
MEET HELD ON THE 15 AUG 18 AT THE MGD GIRLS' SCHOOL
JAIPUR**

1. A general body meet was held at the School Stadium on the 15 Aug 18 at 0830 am. Following were in attendance :-
 - a. Mrs Archana S Mankotia – Secretary /Principal
 - b. Col S S Sangwan SM * (Retd) – Admin Officer /Management Representative.
 - c. Teachers / Staff - 06
 - d. Parent Representative – 46
2. The meeting was chaired by the Principal with welcome note and giving her point of view about the future vision of the school in times to come. This was followed by a presentation by Administrative officer. A copy of the same is attached herewith for record please.
3. Following points /suggestions were made by the Parents after the presentation:-
 - a. **Additional classes for the Students participating in Extracurricular activities** It was brought out that students who are missing classes due to the various school activities should be given extra classes or some arrangement be made by the school to cover up syllabus. Principal brought that we have a concept of Zero period every day, we would ensure in future that due care is taken for such students.
 - b. **Day Boarders** A point was brought out by parents attending that option of day boarding be made optional than mandatory. The concept was adequately explained to the house and it was requested that they should discuss this aspect more with others and appreciate the need in the light of busy schedule of parents these days and advantage which can be accrued over day scholars.
 - c. **Teachers Appraisal System.** It was pointed out by one the parent that there should be a system evolved in the school to carryout Teachers appraisal, appraisal system should have an access to the Parents /Students with aim to professionally judge the efficiency of Teachers. It was also brought that we must upgrade our Teachers regularly to cope up with the changing field of education.
 - d. **More interaction between Management and parents.** It was proposed by majority of parents that the frequency of General

Body Meet should be more often . It was recommended that one conference every Quarter will be adequate , notwithstanding the above decision, Principal also brought to forum that parents must write emails to her in case anything which needs immediate action.

- e. **School Data Security** It was informed by many of the parents in attendance that they have been receiving calls from various Private institutions in respect of their wards giving full information about their performance in academic and offering services to counsel . Teno Apps security classifications needs to be verified. Parents were informed that school has not signed MOU with any firm to undertake counselling.

XXXXXXXXXXXXX
S S Sangwan
Col (Retd)
Admin officer
18 Aug 18

XXXXXXXXXXXXX
Principal

XXXXXXXXXXXXX
Chairperson