

MGD Girls' School, Jaipur

MGD /2026 / 167

31st Aug, 2026

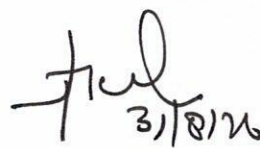
Office Order

Policy on Charges for Participation in Inter School Events

1. Reference to the School Office Order on the subject number MGD/2013 /84 dated 25 August 2013.
2. The fresh policy on the travelling and charges thereof will be as under and will be implemented with effect from the date of issue this order for various events.
3. **IPSC / SGFI Sports & Cultural Events –**
 - a. The Registration fee as decided by the IPSC/ SGFI and travelling Expense (AC buses/ AC II tier / Air Eco class) for Escort staff will be borne by the school.
 - b. Participating students will bear the cost travelling as per the class specified in para 3 (a) ante.
 - c. Students per day staying charges at the venue for the duration of the stay will be borne by the individual students.
 - d. Expenditure during the travelling for meals will be borne by the Students on an average Rs 500/- per day (to be reviewed every year) The escort teacher will produce the bills on return while submitting the expenditure incurred.
 - e. In case the travel for an event is not possible due to poor connectivity /non availability of train tickets. Hiring of suitable transport will be the responsibility of the school authority through a reliable vendor. The cost of hiring the requisite transport will be borne by the Students
4. **Other Outstation Inter School Events –** All expenses as applicable will be as per the para 3 above (inclusive of all sub-para as listed).



5. **MUN, Foreign & Service Projects** – Participating students will pay for registration, accommodation and traveling expenses for all including the Escort staff. For Foreign trips Teacher Escorts will pay only for the Visa and Medical Insurance as applicable.
6. **Exchange Programmes** -Participating students will pay for travelling, accommodation as well as the cost of the Escort staff. The policy on the exchange programme to be reviewed as per the offer made by the host School/ Organisation.
7. **Booking of tickets** – All booking of tickets will be the responsibility of the school through a reliable vendor. This includes Bus / Train/ Air and hiring of suitable surface transport. All cancellation charges due to any unforeseen eventuality will be borne by the students / school as applicable.
8. **Pocket Money** – The teacher Escort will fix an amount for the pocket money to be carried by each student. The Boarders will get the same amount from the imprest funds through the respective Hostel Warden. Any money carried in excess of the prescribed amount will be at the students' own risk .
9. **Costume and dresses for the cultural event.** All the costumes hired for the cultural events in the school/ outside, the cost will be shared on the basis of 50 % by the school and 50% by the students.
10. **This letter supersedes all previous letters, which shall henceforth be treated as canceled.**


3/10/20
Director

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